



Village of Villa Park
Community & Economic Development Department
11 W Home Avenue

Monday – Friday
7:30 a.m. – 4:00 p.m.
permits@invillapark.com
630-433-4300

NONRESIDENTIAL – NEW, ADDITION, OR ALTERATION (REMODEL) PERMIT APPLICATION

Job Location

Address: _____ Villa Park, IL 60181

Property Owner Information

Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

General Contractor Information (if applicable) License Number: _____

Business: _____ Contact: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Description of Work check all applicable

- New Building Addition Second-Story Addition Interior Remodel
- Bathrooms Public Building

Project Square Footage: Unfinished _____ Finished _____

Parking Stalls: Existing _____ Proposed _____

Bathroom Count: Existing _____ Proposed _____

Water Service Size: Existing _____ Proposed _____

Water Fixtures: Existing _____ Proposed _____

Other (Description) _____

Submittal Requirements

1. Detailed Plan Set (drawings & stamped architectural plans)
2. Plat of Survey – not more than 5 years old and accurate
3. Letter of Intent
4. Scope of Work
5. ROW Permit Application – if working within Public ROW
6. Health Department Approval (if applicable)

Additional Information: _____

Additional Contractor Information (if applicable)

License Number: _____

Business: _____ Contact: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Additional Contractor Information (if applicable)

License Number: _____

Business: _____ Contact: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Project Value: \$ _____

Attach Scope of Work and Detailed Drawing

Under Penalty of Intentional Misrepresentation and /or Perjury, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement(s) in compliance with all provisions of the applicable ordinances, rules and regulations of the Village and any other applicable governing bodies. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit(s) herein applied for. I, the undersigned, certify that I have proper authority to apply for this building permit, that all contractors have consented to being listed and they shall keep their bond, insurance, and license (if required) current until the project is complete.

Applicant: **Owner** **Contractor** **Tenant** **Other**

Applicant Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____